

**THE MILLER LAW OFFICES**  
**12441 Ventura Boulevard**  
**Studio City, California 91604**  
**Email: info@millerlawoffices.com**  
**☎ (818) 508-9005 - 📠 (818) 508-9458**

**CLIENT INTAKE**

Family name:	First name:	Middle name:
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All other names used: (include maiden name/names from all previous marriages)

Address: Street		Apt./Suite
City	State	Zip

**If you intend to move from this address, please provide all details.**  
**FORM AR-11 MUST BE SUBMITTED WITHIN 10 DAYS OF CHANGE OF US ADDRESS.**

Permanent address abroad:

Date of birth: (mm/dd/yyyy)	City/province of birth:	Country of birth:
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Marital status: Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>	Country of citizenship:
Social Security #: (if any)	A #: (if any)	
Telephone: Home ( ) Work ( ) Cell ( )	Email:	
What is your immigration goal?		

Please provide name of relative and contact information:

Type of visa in passport:	Passport #:	Date passport issued: (mm/dd/yyyy)	Date passport expires: (mm/dd/yyyy )	
I-94 #: (Arrival Record)	Current status:	Date of last US entry: (mm/dd/yyyy)	Place of entry:	Admitted until: (mm/dd/yyyy)

**If you intend to travel outside US, please provide all details. DEPARTURE FROM THE US MAY RESULT IN TERMINATION OF CERTAIN IMMIGRATION PROCEEDINGS.**

**FAMILY INFORMATION**

Have you or any family member been the beneficiary of an H-1B petition?  yes  no

Has an immigrant visa petition ever been filed for you or any family member?  yes  no

Are any family members US citizens or permanent residents?  yes  no

**If yes, please provide all details.**

Complete the following for spouse and children:

Name	Relationship	Date of birth (mm/dd/yyyy)	Country of birth	County of citizenship	Social Security # (if any)

Will legal services include spouse and children?  Yes  No  Not applicable

**If yes, provide copies of passport identity/validity page(s), all US nonimmigrant visa pages, and Forms I-94, in addition to marriage certificate and children's birth certificates. Certified translations will be required for any document not in the English language.**

**EDUCATION INFORMATION (most recent first)**

College/University	Date started	Date left	Field of study/major	Degree/Certificate

**EMPLOYMENT INFORMATION (most recent first)**

Name of employer:	Address of employer:
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Type of employer's business:

Position	Date started	Date left	Hours per week

Describe in detail the duties performed:

Name of employer:	Address of employer:
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Type of employer's business:

Position	Date started	Date left	Hours per week

Describe in detail the duties performed:

Name of employer:	Address of employer:
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Type of employer's business:

Position	Date started	Date left	Hours per week

Describe in detail the duties performed:

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**PLEASE USE A SEPARATE SHEET FOR ADDITIONAL INFORMATION, AS NECESSARY.**

**Response to the following questions is needed regarding personal eligibility for immigration benefits.**

**If yes, please provide all details. Have you or your accompanying family members:**

- Been unlawfully present in the US, since April 1, 1997, for periods totaling one year or more?  yes  no
- Been unlawfully present in the US, since April 1, 1997, for more than 180 days?  yes  no
- Filed for US permanent residence at any time?  yes  no
- Ever falsely claimed to be a US citizen?  yes  no
- Ever had a US visa refused, revoked or canceled at any time?  yes  no
- Committed any crime of moral turpitude or drug-related offense for which you were not arrested?  yes  no
- Been arrested, cited, charged, indicted, fined or imprisoned for breaking or violating any law or ordinance, excluding traffic violations?  yes  no
- Been the beneficiary of a pardon, amnesty, rehabilitation decree, other act of clemency or similar action?  yes  no
- Exercised diplomatic immunity to avoid prosecution for a criminal offense in US?  yes  no
- Received public assistance in US from any source, or likely to in the future?  yes  no
- Engaged in prostitution in past 10 years, or likely to in the future?  yes  no
- Engaged in unlawful commercialized vice such as illegal gambling?  yes  no
- Encouraged, induced, assisted, abetted or aided any alien to try to enter the US illegally?  yes  no
- Trafficked in any controlled substance or assisted, abetted or colluded in illicit trafficking?  yes  no
- Been involved in any way in any form of terrorist activity?  yes  no
- Intention to engage in espionage, to oppose, control or overthrow the US government by force, violence or other unlawful means, or to violate or evade law prohibiting export of goods, technology or sensitive information?  yes  no
- Been a member of or affiliated with the Communist Party or other totalitarian party?  yes  no
- Been associated with Nazi government or allied organization or government?  yes  no
- Engaged in genocide or otherwise persecuted any person because of race, religion, nationality, ethnic origin or political opinion?  yes  no
- Been in deportation, exclusion, removal proceedings or been given a notice to appear or order to show cause?  yes  no
- Used fraudulent documents or, by fraud or misrepresentation, sought to procure, or procured any document for US entry or any immigration benefit?  yes  no
- Left the US to avoid being drafted into the US Armed Forces?  yes  no
- Been a J nonimmigrant exchange visitor and not complied with a required 2-year foreign residence or obtained a waiver?  yes  no
- Withheld custody of a US citizen child from a person granted custody of the child?  yes  no

**DOCUMENT CHECKLIST**

**Please provide copies of the following, as applicable, with necessary English translation, for yourself and any accompanying family members. Include both current and any prior documents.**

- I-94, front and back
- Passport pages showing identity, validity and US nonimmigrant visa
- Student I-20 and/or Exchange Visitor DS-2019
- Employment Authorization Document
- Approval and/or other notices relating to immigration status
- Résumé
- Diploma and transcript
- Foreign education/experience evaluation
- Other (licenses, memberships in professional society, etc.)

**DUAL REPRESENTATION NOTICE AND CONSENT**

Certain immigration matters require representation of both petitioner and beneficiary before the State Employment Service Agency, the Department of Labor, the U.S. Citizenship and Immigration Services, and/or the Department of State. This process can involve a conflict of interest in which disclosure of information may subject a party to potential civil and/or criminal penalties. The procedure can also involve the sharing of confidential information as necessary for the completion of the application and/or petition. The legal services of The Miller Law Offices are retained for the limited purpose of obtaining immigration benefits. This consent may be withdrawn at any time upon written notice.

By checking this box and returning the attached completed questionnaire, you acknowledge that you have read and understand this notice and you consent to this dual representation.

Date:	Name:
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